

**City of Wright City
Board of Aldermen Meeting
Thursday, January 22, 2025
City Hall, 636 Westwoods Road**

Mayor, Michelle Heiliger called the meeting to order at 6:30 p.m. in the Auditorium of the City Hall, 636 Westwoods Road, Wright City, Missouri. The meeting was available to attend via Zoom.

Roll Call

City Clerk Abbie Ogborn called the roll with Mayor Michelle Heiliger, Alderman Karey Owens, Alderman Ramiz Hakim, and Alderman Don Andrews. Alderman Kim Arbuthnot was absent. City Staff present were City Clerk Abbie Ogborn, City Attorney Paul Rost, Police Chief Tom Canavan, Lieutenant Aaron Sutton, Detective Sergeant James Holmes, Building Inspector Lance Bauer, and Director of Public Works Kyle Roettger. Others present were Matt Alderson, Keith Myers, William Carroll with the Warren County Record, Russ Lyons, Michael Thorton, and Nathan Lafferty.

Pledge of Allegiance

Alderman Hakim led the Pledge of Allegiance.

Approval of Agenda

Alderman Owens moved to approve the agenda as presented. Alderman Andrews seconded the motion and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Absent

The motion was approved 3-0.

Approval of Minutes

Alderman Owens moved to approve the minutes from the January 8th Board meeting. Alderman Andrews seconded the motion and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Absent

The motion was approved 3-0.

Financial Reports

None

Public Comments

None

Public Hearing

None

Recommendations from Planning and Zoning

41 Roelker Road Subdivision Plat – Nathan Lafferty, the applicant, was present. Alderman Hakim moved to accept the recommendation from Planning and Zoning Commission that a minimum of 30 feet be dedicated from the centerline of Roelker Road and 50 feet from the southern edge of Star Connection. Further, that an agreement be executed providing that, should the City convert Star Connection into a through road in the future, the roadway shall be deeded to the City at that time. No sidewalks, indentures, or paving improvements shall be required as part of this approval. Alderman Owens seconded the motion and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Absent

The motion was approved 3-0.

Old Business

None

New Business

Drive Your Tractor to School Day – Alderman Andrews moved to approve drive your tractor to school day on February 23rd, 2025. Alderman Owens seconded the motion and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Absent

The motion was approved 3-0.

Cyber Security Grant Award Letter and Project Costs - Alderman Owens moved to accept the award letter and quote from NOC in the amount of \$33,275.00 to replace servers in City Hall and Police Department. Alderman Hakim seconded the motion and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Absent

The motion was approved 3-0.

Missouri Department of Conservation Community Conservation Grant Proposal –

Alderman Owens moved to postpone this item to the February 12, 2025, meeting for further review the status of trees citywide. Alderman Andrews seconded the motion and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Absent

The motion was approved 3-0.

WM Financial Annual Filing Services – Alderman Owens moved to approve the contract and services with WM Financial for annual filling services relating to city bonds in the amount of \$800.00. Alderman Hakim seconded the motion and the voice vote was as follows:

Alderman Hakim Yea
Alderman Andrews Yea

Alderman Owens Yea
Alderman Arbuthnot Absent

The motion was approved 3-0.

Mutual Purchase and Use Agreement for Magnet Graykey and Magnet AXIOM – The Police Department is looking to partner with Truesdale’s Police Department to share the software. The main computer device will stay at Wright City’s Department. Alderman Hakim moved to sign a Mutual Purchase Agreement through the presented MOU in the amount of \$21,294.00, to amend the budget and authorize the purchase and finalize the budget amendment at the next board meeting after the City Attorney reviews the contract(s). Alderman Owens seconded the motion and the voice vote was as follows:

Alderman Hakim Yea
Alderman Andrews Yea

Alderman Owens Yea
Alderman Arbuthnot Absent

The motion was approved 3-0.

No documents related to the item above shall be signed until the City Attorney sees the terms and conditions and NDA related thereto.

Six Month Financial Report - Alderman Owens moved to accept the six month financial report as submitted. Alderman Hakim seconded the motion and the voice vote was as follows:

Alderman Hakim Yea
Alderman Andrews Yea

Alderman Owens Yea
Alderman Arbuthnot Absent

The motion was approved 3-0.

Ordinances/Resolutions

Bill # 03-26 – AN ORDINANCE OF THE CITY OF WRIGHT CITY, MISSOURI, APPROVING THE RECORD PLAT FOR “THE SHIRE PLAT 5” AND DIRECTING THAT IT BE RECORDED WITH THE WARREN COUNTY RECORDER OF DEEDS. Ms. Ogborn read the Bill by title. Alderman Owens moved to read Bill #03-26 a second time. Alderman Hakim seconded it and the voice vote was as follows:

Alderman Hakim Yea
Alderman Andrews Yea

Alderman Owens Yea
Alderman Arbuthnot Absent

The motion was approved 3-0. Ms. Ogborn read Bill #03-26 a second time by title. Alderman Hakim moved for final passage contingent upon receipt of the required Letter of Credit.

Alderman Owens seconded the motion and roll call was taken with the following vote:

Alderman Hakim Yea
Alderman Andrews Yea

Alderman Owens Yea
Alderman Arbuthnot Absent

The motion was approved 3-0. Said Bill was thereupon presented to the Mayor and President of the Board of Aldermen for their signature and approval and duly signed becomes Ordinance #1103 of the City of Wright City, Missouri.

Resolution R02-26 – A RESOLUTION AMENDING CERTAIN LINE ITEM AMOUNTS IN THE 2026 BUDGET FOR THE CITY OF WRIGHT CITY, MISSOURI. Ms. Ogborn read the Resolution by title. Alderman Andrews moved to approve as presented. Alderman Owens seconded it and the voice vote was as follows:

Alderman Hakim Yea

Alderman Owens Yea

Alderman Andrews Yea
The motion was approved 3-0.

Alderman Arbuthnot Absent

Reports

Parks – Public Works has stripped and waxed the Wil Heiliger Activity Building and has been conducting interviews for the full-time parks maintenance position.

Public Works – The department is address potholes city wide and preparing equipment for the , upcoming anticipated snow fall. Mr. Roettger is creating bid packets for the 2026 asphalt projects and will be advertised.

Building Official – New businesses are continuing to call relating to permits. AutoZone is open for business.

Police – The department shared positive success stories of the Flock Safety Cameras.

City Hall – The City Clerk shared updated basketball and cheer registrations for the 2025-2026 season. The City is seeking one last property owner along Indian Head Lodge Road to move forward with conversations.

Review/Approval of Bills

Alderman Andrews moved to pay the bills in the amount of \$131,201.07 and not pay Mark Strutman in the amount of \$408.76 and The Cook Law Office in the amount of \$419.69.

Alderman Andrews seconded the motion and the voice vote was as follows:

Alderman Hakim Yea

Alderman Owens Yea

Alderman Andrews Yea

Alderman Arbuthnot Absent

The motion was approved 3-0.

Announcements

The food pantry shared an update on the number of families they continue to serve. Translators are now assisting clients and helping to connect them with additional resources. The Fish Fry is scheduled for the end of February. The Winter Shelter will be open tonight, with a long-term activation planned through February 1. BackStoppers will be held on February 21 and is currently seeking donations. City crews are prepared for winter storm operations and will be working 12-hour shifts as needed; a snow emergency may be declared. A MoDOT meeting is scheduled for January 28 to discuss expanded overnight truck parking at rest areas near the school. A special thank-you to Warrenton Oil for assisting a local family. Music Bingo scheduled for this Saturday has been postponed to February 7.

Final Questions

None

Vote to Enter Closed Session

Alderman Andrews moved to enter closed session for matters relating to RSMo Section

610.021(3) RSMo; hiring, firing, discipling or promoting employees at 8:26 p.m. Alderman Owens seconded it and voice vote was as follows:

Alderman Hakim	Yea	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Absent

The motion was approved 3-0.

Vote to Exit Closed Session

Alderman Owens moved to exit closed session at 8:26 p.m. Alderman Andrews seconded it and voice vote was as follows:

Alderman Hakim	Yea	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	No Vote

The motion was approved 3-0.

Adjournment

Alderman Andrews moved to adjourn the meeting at 8:26 p.m. Alderman Owens seconded it and voice vote was as follows:

Alderman Hakim	Yea	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Absent

The motion was approved 3-0.

Approved: _____

Date: _____

Attested: _____